

COCKEYSVILLE SENIOR CENTER COUNCIL EXECUTIVE BOARD

MINUTES, TUESDAY, JULY 1, 2020

Meeting called to order by President Judi Letmate at 9:30 am.

Sue Levin installed the Officers/Board Members at 9 am.

Minutes – Jeanne Sittler: The minutes from the June Executive Board meeting were reviewed and approved.

1. Treasurer's Report: Diane Grim/Linda Knitter: Since this meeting was held on July 1st, Diane did not have the monthly bank information for June there was no Treasurer's report. When Diane gets the bank statement, she will prepare the fiscal year end close reports and the monthly June report. The June report will be sent to the members when it is completed. The refund checks for the trips that had been cancelled through September have been mailed.

2. Committee Reports:

- a. Corner Shop – Carolyn Heffner: There is nothing to report because the Center is closed.
- b. Travel Committee – Ann Price: It has been decided to cancel the remaining trips for calendar year 2020. No trips have been planned for calendar year 2021. Refund checks will be processed.
- c. Class Registration - Patti Hess: When the Center reopens class sizes will be smaller, do we have two five-week sessions instead of one ten-week session, and other issues. The Board will be working with the Staff on how to keep our members safe during classes.
- d. Events – Judi Letmate: Since we do not know when the Center will reopen, events have been cancelled into the Fall. A decision will be made in late July or early August on whether to have the Crab Feast and/or the Holiday Party or to cancel these events. Georgette Frederick and Patti Hess will be the Event Coordinators.

3. Unfinished Business

- a. Planning Proposal – Eileen Bosley/Diane Grim: The Board members were given a copy of the Planning Committee's report to review and vote on at the July meeting. The Board voted to accept the recommendations of the committee. A copy of the report will be kept with the meeting minutes.
 - i. Since part of the Center has new carpet (lobby and hallways), a suggestion was made to replace the carpet in the Staff Office, Library, Computer/Council Office. The carpets in these areas need to be replaced.
 - ii. Sue will talk to Lisa Kennedy about the cost to add the additional carpeting before any decision can be made.
- b. Enhancement Money A motion was made to carry over FY 2020 Enhancement money to the next Fiscal Year. A letter will be sent to Jill Hall, BCDA, notifying her of our decision. The Center gets 70% of the donations received.

4. New Business

- a. New Board Information: A list of the new Board members and their contact information was given to the Board members. They are asked to review the information and let either Jeanne or Eileen know (via email) if any changes need to be made.

- b. Funds. Ready funds. The Board votes every year to make this money available during the fiscal year. These funds are used to help members of the Community and our members. The Board approved making these funds available. This has to be voted on at the General Membership meeting.
 - i. Susan Wendel, Community Outreach \$3,500.00
 - ii. Allison McMichael, Center Connection, \$1,000.00
 - iii. Sue Levin/Kathy Haduch, Staff programming \$2,000.00

5. Staff Reports – Suzanne Levin

- a. Center membership as of March 13, 2020 (last day the center was open) was 1,256 members
 - b. Fitness Center membership as of March 13, 2020 204.
 - c. Donations as of March 13, 2020 \$10,725.00 (the center receives 70%).
 - d. July 13, 2020 the Staff can start returning to the centers. When the Center is open to our members there will be changes i.e. may have one way into the building and one way out, hallways maybe marked one way, no large classes, events, etc.
6. Date of next meeting August 11, 2020 at 9:30 am.
7. Meeting adjourned 10:00 am

Members attending - Barbara Besche, Eileen Bosley, Ronnie Boursalian, Tracy Carpenter, Diane Grim, Patti Hess, Linda Knitter, Judi Letmate, Sue Levin, Ann Price, Jeanne Sittler, Linda Rollman Judy Yeager, , Georgette Frederick, Kathy Haduch, Carolyn Heffner

Members not in attendance: Ken Taylor, Jean Fitz, Bob Pemberton

Respectfully submitted,
Jeanne Sittler, Secretary